

**Township of  
Parsippany-Troy Hills**

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**3339 Route 46  
Parsippany, New Jersey 07054  
(973) 263-4300**

**Police Department**

**Good Conduct Letter Request Form**

**Date:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**D.O.B.:** \_\_\_\_\_

**Place of Birth:** \_\_\_\_\_

**Social Security#:** \_\_\_\_\_

**Reason Letter Needed:** \_\_\_\_\_

**Daytime Phone:** \_\_\_\_\_

**TO WHOM IT MAY CONCERN:**

**The above-referenced individual claims to have resided in the Township of Parsippany-Troy Hills, Morris County, New Jersey from:**

\_\_\_\_\_ to \_\_\_\_\_  
(date) (date)

**at the following address:**

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**A check of our records indicates that he/she does not have a criminal record, any criminal charges pending, nor warrants issued against him/her in the Township of Parsippany-Troy Hills.**

**This letter does not affirm that \_\_\_\_\_ does not have a criminal record, criminal charges pending or warrants issued in any other jurisdiction or by any other authority.**

***AN EQUAL OPPORTUNITY EMPLOYER***